

SARATOGA COUNTY PUBLIC HEALTH DEPARTMENT

PUBLIC HEALTH FISCAL MANAGER

SALARY: \$48,524 Plus Excellent Benefits

These duties involve the responsibility for the performance of moderately complex professional accounting and related business administration tasks in development, examination, review or analyzes activities related to fiscal management of Public Health agency funds and expenditures.

MINIMUM QUALIFICATIONS: Either:

- A.** Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in accounting, business administration, public administration, economics or a closely related field and two years experience in the field of accounting; OR
- B.** Graduation from a regionally accredited New York State registered two year college with an Associate's Degree in the areas defined by (A) above and four years experience in the field of accounting; OR
- C.** An equivalent combination of training and experience as defined by the limits of (A) or (B).

SUBMIT RESUME/APPLICATION TO:

John J. Kalinkewicz, Director of Personnel
Saratoga County Personnel Department
40 McMaster Street
Ballston Spa, New York 12020

Email: jkalinkewicz@saratogacountyny.gov

Applications accepted until selection is made.

Position will be filled provisionally pending the results of a Civil Service examination to be scheduled at a later date.

“An Equal Opportunity Employer with an Affirmative Action Program”

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